

MINUTES of the meeting of the **ORBIS JOINT COMMITTEE** held at 11.30 am on 28 September 2015 at Room CC1, County Hall. Lewes.

These minutes are subject to confirmation by the Committee at its meeting on Friday, 19 February 2016.

Elected Members:

Ms Denise Le Gal
Councillor David Elkin

* = Present

Officers In attendance:

East Sussex County Council

Kevin Foster, Chief Operating Officer
Leatham Green, Programme Manager
Phillip Baker, Assistant Chief Executive
Martin Jenks, Senior Democratic Services Advisor

Surrey County Council

Sheila Little, Director of Finance
John Stebbings, Chief Property Officer
Helen Kulikowska, Orbis Programme Co-ordinator
Adrian Stockbridge, Orbis Programme Manager
Andy Baird, Regulatory Committee Manager

10/15 APOLOGIES FOR ABSENCE [Item 1]

Apologies were received from Julie Fisher, Deputy Chief Executive, Surrey County Council, and Marion Kelly, Chief Finance Officer, East Sussex County Council.

11/15 APOLOGIES FOR ABSENCE [Item 1]

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11 MINUTES OF THE PREVIOUS MEETING: 29 JUNE 2015 [Item 2]

The minutes of the meeting held on the 29 June 2015 were agreed.

12 DECLARATIONS OF INTEREST [Item 3]

There were no declarations of interest.

13 PROCEDURAL MATTERS [Item 4]

a MEMBERS' QUESTIONS [Item 4a]

There were no Members' questions.

b PUBLIC QUESTIONS [Item 4b]

There were no public questions.

14 ORBIS BUSINESS PLAN [Item 5]

The Chief Operating Officer for Orbis introduced the report and outlined the key components of the Business Plan. The Committee discussed the benefits and investment required to deliver the Business Plan. The Chief Operating Officer highlighted that the benefits are based on business efficiencies and do not depend on business growth. The Committee noted that investment in the Business Solutions Platform and the replacement of the existing Enterprise Resource Planning (SAP) system will be subject to a separate business case and approval process.

RESOLVED:

It was resolved:

- a) to approve the three year (2016/17-2018/19) business plan; and
- b) to recommend the investment proposals and the roadmap for integration contained within it to the Cabinets of both Surrey County Council and East Sussex County Council for approval.

Reasons for Decisions:

Approval of the business plan is necessary in order for the partnership to implement the integration required to deliver the Target Operating Model. The implementation requires investment from both authorities to realise efficiencies that will be achieved through full integration as set out in the business plan.

Meeting ended at: 12.22 pm

Chair